



## Fishermen Loan Forgiveness Policy:

- A. Purpose.** The Norton Sound Economic Development Corporation (“NSED”) has adopted this Fisherman’s Loan Forgiveness Policy to ease any financial burden related to the death of a Fisherman.
- B. Policy.** NSED may forgive up to \$25,000 on any amount due to NSED by a Fisherman under a Fishermen’s Receivables Account or Revolving Loan Fund, upon the death of a Fisherman who qualified as a Norton Sound resident at the time of death.
- C. Procedure.**
- 1. Requests.** All requests for forgiveness under this policy must be made using the attached form and must have accompanied by copies of:
    - a. The death certificate or obituary; and
    - b. The court order or legal document that names that person requesting forgiveness as the executor of the Fisherman’s estate or otherwise shows that that individual is otherwise responsible for handling the final affairs. This is required to ensure that the estate is aware that the debt is being forgiven.
    - c. Also, proof that the Fisherman was a Norton Sound resident at the time of death, as described in NSED’s Norton Sound Residency Guidelines, may be required by or requested by NSED staff to verify that residency is being properly claimed.
  - 2. Review.** Complete requests that are received by NSED will be reviewed by the Chief Executive Officer (“CEO”). Requests may be granted in an amount deemed appropriate by the CEO based on the following factors:
    - a. The Fisherman’s history of making timely payments to NSED on all loans prior to the date of death or the reason that payments were not current; and
    - b. The financial ability of NSED to forgive the loan amount.
  - 3. Notice.** Notice of the granting or denial of the request shall be provided to the requestor within thirty (30) days of receipt of the complete request. Alternatively, if the CEO determines that the request does not provide all required information or if further information is required to determine the appropriate forgiveness amount, then a request for additional information may be sent out within this timeframe.
  - 4. Reporting.** A report listing names of all individuals who have submitted a request for forgiveness and the status of each request (denied, pending, or granted amount) shall be reported to the Board of Directors on a quarterly basis. Such report shall be treated as confidential and shall be made in executive session.



# Norton Sound Economic Development Corporation Fishermen Loan Forgiveness Request Form

The Norton Sound Economic Development Corporation (“NSED”) may forgive up to \$25,000 on amounts owed to NSED under Fishermen’s Receivables Accounts or Revolving Loan Fund, in accord with its Fishermen Loan Forgiveness Policy in order to ease the financial burden related to the death of a Fisherman.

To be eligible for forgiveness, the Fisherman that you are applying for must have qualified as a Norton Sound Resident under NSED’s Residency Policy at the time of the death. A copy of the Residency Policy is available at [www.nsedc.com](http://www.nsedc.com) or upon request.

Name of Fisherman: \_\_\_\_\_ DOB: \_\_\_\_\_  
Name of Requestor: \_\_\_\_\_  
Requestor’s Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Requestor’s Mailing Address: \_\_\_\_\_

1. Prior to the date of the death, were all payments on the Fishermen’s Receivables Account, Revolving Loan Fund, and on all loans up-to-date? If no, please state why payments were not current:

\_\_\_\_\_  
\_\_\_\_\_

2. Did the Fisherman meet NSED’s criteria for Norton Sound Residency as described in the Norton Sound Residency Guidelines? Please note that proof of the Fisherman’s residency may be requested by NSED staff.

- Yes, she/he was not absent from the Norton Sound Region for more than 60 days during the last 12 months.
- Yes, she/he was not absent from the Norton Sound Region for more than 45 days during the last 12 months, except for “allowable absences” listed in the Guidelines.
- No, she/he was not a Norton Sound resident.

3. Please attach a copy of the following:

- Death certificate or obituary.
- Court order or legal document that names you as the executor of the estate or the person otherwise responsible for handling final affairs.

I, \_\_\_\_\_, certify that the information contained in this request is true and accurate. I understand that submission of this request does not guarantee that NSED will forgive any financial obligations. Further, I understand that forgiveness of debt is an event that may have tax consequences and that I or the estate will be fully responsible for any tax payments that may result from NSED’s decision to grant this request.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Send Completed Applications to:** Norton Sound Economic Development Corporation; Attn: Fishermen’s Loan Program; 2701 Gambell Street, Suite 400; Anchorage, AK 99503